

## PROPOSAL FORM - EQ MAID

**IMPORTANT NOTICE TO THE PROPOSER**  
Statement pursuant to Section 25(5) of the Insurance Act (Cap.142) (or any subsequent amendments thereof) - You are to disclose in this Proposal Form, fully and faithfully, all the facts which you know or ought to know in respect of the risk proposed, otherwise the policy issued hereafter may be void.

### PARTICULARS OF EMPLOYER

Full Name:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:
Address: _____ Postal Code ( )	Contact No.: (Home) _____ (Office) _____ (Mobile) _____	
Email:	SB Transmission No.:	
Nationality: <input type="checkbox"/> Singapore <input type="checkbox"/> Singapore PR	NRIC No.:	Annual Income (\$\$):
Occupation:	Name of Current Employer:	

### PARTICULARS OF FOREIGN DOMESTIC MAID

Full Name:	Date of Birth (dd/mm/yyyy):	
Nationality:	Work Permit No.:	Passport No.:
Period of Insurance: From _____ to _____ for <input type="checkbox"/> 26 Months <input type="checkbox"/> 14 Months (Please Tick)		
Please indicate your preferred plan: <input type="checkbox"/> Essential <input type="checkbox"/> Enhanced (Please Tick - For details, please see overleaf)		
Reimbursement of indemnity paid to insurer: <input type="checkbox"/> Yes <input type="checkbox"/> No (Please Tick - For details, please see overleaf)		

### DECLARATION AND LETTER OF INDEMNITY

To: EQ Insurance Company Ltd, 5 Maxwell Road, #17-00 Tower Block, MND Complex, Singapore 069110

I/We hereby declare that the answers and statements given above are true and complete, and that I/We have not withheld any material information.

I/We agree that by virtue of signing this declaration and Letter of Indemnity (LOI), it is hereby understood and agreed that a copy of it, either by way of fax or otherwise shall be deemed binding and legally enforceable in a court of law and shall have the same legal effects as that of the original.

This Proposal and any Guarantee issued pursuant to this Proposal shall be subject to the Counter-Indemnity set forth below to which terms and conditions I/We agree.

Dear Sirs,

RE: COUNTER-INDEMNITY FOR LETTER OF GUARANTEE NO.

In consideration of EQ Insurance Company Limited ("the insurer") agreeing at my/our request to issue a Letter of Guarantee ("the Guarantee") in favour of Ministry of Manpower ("MOM") guaranteeing the payment on demand of any sum or sums not exceeding in total Singapore Dollars Five Thousand (\$5,000) in lieu of the cash deposit of Singapore Dollars Five Thousand (\$5,000) that the employer would otherwise have to provide as security under the Security bond executed by the employer in favour of MOM, I/we hereby jointly and severally irrevocably and unconditionally agree and undertake for myself/ourselves and my/our heirs executors administrators assigns and successors that.

- As a continuing obligation I/We shall indemnify and keep indemnified the insurer from and against all claims, demand, payment, actions, suits, proceedings, losses, expenses including legal costs on an indemnity basis and all other liabilities of whatsoever nature or description which may be made or taken against or incurred by the Insurer in relation to or arising out of the guarantee and/or this Counter-Indemnity.
- Where any request is made upon the Insurer by MOM for payment of any sum pursuant to the Guarantee, ("such request") the insurer shall at its absolute discretion be at liberty to contest or compromise or immediately pay upon such request and such request shall be sufficient authority to the insurer for making any payment thereon without requiring or obtaining any evidence or proof that the amount so claimed or requested is due and payable to MOM and without any notice or reference to or further authority from me /us notwithstanding that I/we may dispute the validity of any such claim or request.
- I/We shall not at any time question or challenge the validity legality or otherwise of any payment made by the Insurer to MOM pursuant to such request or deny any liability under this Counter-Indemnity on the ground that such payment or any part thereof made by the insurer was not due or payable under the Guarantee or on any other ground whatsoever.
- I/We shall not be discharged or released from this indemnity by any compromise, variation or arrangement made between MOM and the Insurer in relation to the obligation undertaken by the insurer under the guarantee or by any forbearance whether as to payment, time, performance or otherwise given by MOM to the insurer.
- My/Our liability hereunder is irrevocable and shall remain in full force and effect until the Insurer's liability under the Guarantee is fully discharged to the Insurer's satisfaction.
- This indemnity shall be governed by and construed in accordance with the laws of Singapore.

IN WITNESS WHEREOF I/we have hereto subscribed my/our name(s) this \_\_\_\_\_ day of \_\_\_\_\_ year \_\_\_\_\_ .

Signature of Witness:  
Full Name: \_\_\_\_\_  
NRIC No.: \_\_\_\_\_  
Address: \_\_\_\_\_

Signature of Employer:  
Full Name: \_\_\_\_\_  
NRIC No.: \_\_\_\_\_  
Address: \_\_\_\_\_

Signature of Witness:  
Full Name: \_\_\_\_\_  
NRIC No.: \_\_\_\_\_  
Address: \_\_\_\_\_

Signature of Guarantor:  
Full Name: \_\_\_\_\_  
NRIC No.: \_\_\_\_\_  
Address: \_\_\_\_\_

### DETAILS OF COVER

Section	Coverage	Sum Insured (Up to)	
		Essential	Enhanced
1.	Letter of Guarantee to Ministry of Manpower, Singapore	S\$5,000	
2.	Personal Accident		
	a) Death	S\$60,000	
	b) Permanent Disablement	As per scale in Policy	
	c) Medical Expenses	S\$2,000	S\$3,000
3.	Hospital and Surgical Expenses	S\$15,000 per Annum	S\$30,000 per Annum
4.	Daily Benefit (Maximum 60 days)	S\$20 per day	S\$30 per day
5.	Repatriation Expenses	S\$10,000	
6.	Wages & Levy Reimbursement (Maximum 60 days)	Up to S\$30 per day	
7.	Re-Hiring Expenses	S\$350	S\$500
8.	Outpatient Kidney Dialysis / Cancer	S\$2,500 (Policy Limit)	S\$5,000 (Policy Limit)
9.	Special Grant	S\$1,000	S\$3,000
10.	Reimbursement of Indemnity Paid to Insurer	Optional	
11.	Maid's Personal Belonging <b>NEW!</b>	S\$300	
12.	Employer's Liability to Insured Maid <b>NEW!</b>	S\$5,000 any one accident / in aggregate	
13.	Liability to Third Party <b>NEW!</b>	S\$5,000 any one accident / in aggregate	
Premium Payable (Inclusive of GST)		For 26 Months - S\$267.50	For 26 Months - S\$374.50
		For 14 Months - S\$200.63	For 14 Months - S\$280.88

### REIMBURSEMENT OF INDEMNITY PAID TO INSURER (OPTIONAL)

#### Additional Premium: S\$53.50 (Inclusive of GST)

In the event that EQ Insurance is required to make payment under the Security Bond required by Ministry of Manpower, the Proposer will need only reimburse EQ Insurance the "Excess" amount, provided that the payment is not caused by or resulting from the Employer's breach of the conditions under the Security Bond. The "Excess" amount will vary as follows:

- a) S\$250/- If this extension of coverage is purchased when the insurance package is first arranged.
- b) S\$500/- If this extension is purchased mid-term but WITHIN ONE MONTH of the policy inception date subject to a waiting period of 30 days from the date of inclusion.

### PREMIUM PAYMENT

Premium: S\$ \_\_\_\_\_

I would like to pay my premium by: \_\_\_\_\_

Cash  Cheque payable to "EQ Insurance Company Limited" (Bank / Cheque No.: \_\_\_\_\_)

I agree that no reversal is allowed under any circumstances whatsoever, once the payment is charged to my credit card.

Visa / MasterCard\* Name on Credit Card: \_\_\_\_\_ Tel No.: \_\_\_\_\_

JCB (Cardholder must be the Policyholder, Spouse, Parent, Child or Sibling)

AMEX

Card No.

Expiry Date   -     Security Code

\_\_\_\_\_  
Signature of Cardholder  
(As in Credit card)

\_\_\_\_\_  
Date (dd/mm/yyyy)

(\* Delete where appropriate)

### IMPORTANT ITEMS TO FURNISH

1. A copy of MOM In-Principal Approval (IPA) Letter or Renewal Notice from the Work Permit Department.
2. Photocopy of Maid's Passport.
3. A copy of Employer's, Witness' and Guarantor's NRIC (if applicable).

### FOR OFFICIAL USE

Accepted By:	Date:
Agent / Broker:	Code:

*Policy Owners' Protection Scheme: This policy is protected under the Policy Owners' Protection Scheme which is administered by the Singapore Deposit Insurance Corporation (SDIC). Coverage for your policy is automatic and no further action is required from you. For more information on the types of benefits that are covered under the scheme as well as the limits of coverage, where applicable, please contact the Company or visit the GIA / LIA or SDIC websites (www.gia.org.sg or www.lia.org.sg or www.sdic.org.sg).*

## PERSONAL DATA COLLECTION STATEMENT

To evaluate, process and administer this application or transaction, it is necessarily for us to collect, use, disclose and/or process your personal data or personal information about you. Such personal data includes information collected in this form, or in any document provided, or to be provided to us by you or from other sources.

### A. Purpose of Collection

The personal data belonging to you and your insured/s may be collected, used and disclosed for the purposes of:

- a. carrying out identity checks;
- b. deciding whether to insure or continue to insure you and your insured persons;
- c. providing advice for product recommendation based on your profile;
- d. processing any claims under your policy, including the settlement of claims and any necessary investigations relating to the claims;
- e. communicating on any matters relating to the services and/or products which you are entitled to under this policy;
- f. responding to your inquiries or instructions and providing ongoing services, under your policy;
- g. making or obtaining payments and recovering any debt owed to us;
- h. detecting and preventing fraud, unlawful or improper activities;
- i. conducting market research and statistical analysis;
- j. coaching employees for customer service quality assurance;
- k. reinsuring risks and for reinsurance administration; and
- l. complying with all applicable laws, including reporting to regulatory and industry entities.

### B. Disclosure of Data

The personal data belonging to you and your insured/s may be disclosed for the purposes set out in Section A above to the parties below:

- a. Third party service vendors, suppliers, agents, reinsurers, or intermediaries;
- b. Medical Professionals and Institutions;
- c. Local or overseas service third party vendors that provide us with services such as printing, mail distribution, data storage, data entry, marketing and research, disaster recovery or emergency assistance services;
- d. Debt collection agencies;
- e. Dispute resolution parties;
- f. Parties that assist us to investigate, administer and adjudicate claims;
- g. Financial institutions;
- h. Credit reference agencies;
- i. Industry associations; and
- j. To any regulatory, government and statutory body to comply with applicable, laws or regulation or upon their valid request.

### C. Personal Data Access and Amendments

You can request access to your personal data collected by us, and to make any corrections to your personal data so as to keep it updated. We may charge you a reasonable fee for providing you with the service.

### D. Marketing Option

Please indicate if you wish to receive marketing or promotional materials on our products or services via the following modes of communication. ;

- Telephone call     
  Text Message     
  Mail     
  Email

If you do not indicate your option here, we will follow any existing option you may have indicated previously.

### E. Withdrawal Option of the collection and use of your personal data

You may make your request to withdraw your consent, access or correct your personal data by writing to: The Data Protection Officer, EQ Insurance, 5 Maxwell Road, #17-00 Tower Block, MND Complex, Singapore 069110. Alternatively, you can email to [dpo@eqinsurance.com.sg](mailto:dpo@eqinsurance.com.sg).

Neither EQ Insurance nor any of its employees shall be liable for any loss or damage suffered by you or any user as a result of any disclosure of any personal data which you have consented to us and/or any of its employees disclosing.

Altering on this "Personal data collection statement" is strictly prohibited. Any attempt to do so will be of no effect.